



CHRIS CHRISTIE
Governor

KIM GUADAGNO
Lt. Governor

New Jersey Office of the Attorney General

Division of Consumer Affairs
State Board of Marriage and Family Therapy Examiners
Alcohol and Drug Counselor Committee
124 Halsey Street, 6th Floor, Newark, NJ 07102



JOHN J. HOFFMAN
Acting Attorney General

STEVE C. LEE
Acting Director

ALCOHOL AND DRUG COUNSELOR COMMITTEE **PUBLIC SESSION MINUTES** **FEBRUARY 26, 2015**

Mailing Address:
P.O. Box 45040
Newark, NJ 07101
(973) 504-6582

I. CALL TO ORDER

The meeting of the Alcohol and Drug Counselor Committee was called to order by Committee Chair Dr. Edward Reading at 9:40 a.m. in the Somerset Conference Room, 6th floor, 124 Halsey Street, Newark, New Jersey.

II. ROLL CALL

Present:

Edward Reading, Ph.D., LCADC, Committee Chair
Sylvia Lippe, LCADC, Committee Vice Chair
Jamie Lugo, CADC, Committee Member

Absent:

Norwood Allen, CADC, Committee Member

Also Present:

Nancy Miller - Deputy Attorney General
Rachel Glasgow - Regulatory Analyst
Milagros Collazo - Executive Director
Celeste Paige - Administrative Staff
ToniAnn Petrella-Diaz - Confidential Assistant

In accordance with Chapter 231 of P.L. 1975, more commonly referred to as the Sunshine Law, adequate notice of this meeting was provided by mail to the Office of the Secretary of the State of New Jersey, The Newark Star Ledger, The Trenton Times, The Record, and the Courier Post and also posted on the Committee's web page.

Announcement of Quorum

Committee Chair Dr. Reading announced the presence of a quorum at 9:40 a.m.

III. APPROVAL OF PUBLIC MINUTES

A. December 18, 2015 Public Minutes

Upon motion made by Sylvia Lippe, and seconded by Jamie Lugo, the Committee voted to approve the December 18, 2015 minutes as amended. Voting in favor: all.

IV. PUBLIC COMMENT

No members of the public present.

V. LEGISLATIVE REGULATORY

N.J.A.C. 13:34C-2.3 (b) iii

The Committee will review this regulation during Sunset, and update per the statute. Discussion of regulations scheduled for the April 20 , 2016 meeting.

VI. ADMINISTRATIVE REPORT

- Executive Director Collazo presented the Licensing Activity Report for Committee review. There are currently 2,673 active licenses for Alcohol and Drug Counselors (CADC/ LCADC), 1,205 applications pending and 14 reinstatements pending.

**Pending applications include: Applications pending final Committee review/ approval, incomplete applications, applications waiting for exam results, and applications that have been abandoned.*

VII. OLD BUSINESS

No items to report.

VIII. NEW BUSINESS

No items to report.

IX. CORRESPONDENCE

Raritan Valley Community College

The Committee reviewed the February 8, 2016 letter submitted by Human Services Coordinator Dr. Karen Gutshall-Seidman.

Upon motion made by Jamie Lugo, and seconded by Sylvia Lippe, the Committee voted to respond to all four of Dr. Gutshall-Seidman's questions regarding supervision and documentation of hours with a formal letter. Voting in favor: all.

X. FILED ORDERS

No items to report.

XI. Addiction Professionals Certification Board of New Jersey MATTERS (APCBNJ)

No items to report.

XII. Division of Mental Health and Addiction Service Matters (DMHAS)

No items to report.

XIII. NEXT MEETING

The next meeting of the Committee is scheduled for **March 18, 2016** 9:30 a.m. at **124 Halsey Street, Newark, New Jersey.**

Meeting Date for 2016

March 18, 2016

April 22, 2016

May 20, 2016

June 24, 2016

July 22, 2016
August 26, 2016
September 23, 2016
October 28, 2016
November 18, 2016
December 16, 2016

XIV. EXECUTIVE SESSION

Upon motion made by Jamie Lugo, and seconded by Sylvia Lippe, the Committee voted to enter Executive Session at 11:05 a.m. to review applications, plans of supervision, consumer complaints, and other pending disciplinary and investigatory matters. Voting in favor: all.

XV. ADJOURNMENT:

Upon motion by Jamie Lugo, seconded by Sylvia Lippe, the Committee voted to adjourn the February 24, 2016 public session at 2:40 p.m. Voting in favor: all.